

VACATION AND PRE-DEPARTURE – CONDITIONS OF APPLICATION

Instructions on how to apply

- The form must be submitted no later than one week prior to your departure date.
- Only complete applications will be accepted.
- You are required to attach a copy of your eTicket if you are returning home to your family.
- You are required to attach a copy of your itinerary, accommodation address, name and contact details of who you will be travelling with and a letter of support from your parents if you are holidaying in Australia or overseas without your family.
- The form must be signed by your parents.
- If approval is granted you will receive an email notification from the College Director.

USE BLOCK LETTERS WHEN COMPLETING THIS FORM AND PLEASE KEEP A COPY.**SECTION 1****STUDENT DETAILS**

Title <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Other (please specify)
Family name
Given name(s)
Date of birth (dd/mm/yy)
Student ID
Leave Period <input type="checkbox"/> End of trimester 1 <input type="checkbox"/> End of trimester 2 <input type="checkbox"/> End of trimester 3

SECTION 2**BREAK OPTIONS**

Please tick one of the following <input type="checkbox"/> I will be remaining in my approved accommodation during the break. Go to Section 5 <input type="checkbox"/> I will be returning to my home country and care of my parents/guardian family during the break. Go to Section 4 <input type="checkbox"/> I will be holidaying in Australia or overseas with someone other than my parents. Go to Section 3
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SECTION 3**HOLIDAY WITH SOMEONE OTHER THAN PARENTS**

Briefly explain your itinerary including dates. Please attach any eTickets.
Travelling companion (must be over 18)
Full name
Date of birth (dd/mm/yy)
Relationship
Phone number (travelling companion)
Email (travelling companion)
Go to Section 5

SECTION 4**RETURNING HOME**

Departure date
Destination
Flight number <input type="checkbox"/> eTicket attached
Return date
Destination
Flight number <input type="checkbox"/> eTicket attached
Parent's phone
Parent's address
Destination address (if different from above address)
Go to Section 5

SECTION 5**STUDENT DECLARATION**

<input type="checkbox"/> I have read and understood the guidelines and advice on this application form.	
Signature	
Student ID	Date

SECTION 6**PARENT/LEGAL GUARDIAN DECLARATION**

Application forms not signed by the student and Parent/Legal Guardian will not be accepted	
<input type="checkbox"/> I have read and understood the guidelines and advice on this application form.	
<input type="checkbox"/> I certify that all information, including supporting documentation and certificates, is correct, and that I give permission for my son/daughter to undertake the travel detailed above.	
Signature	
Full name	
Date	Relationship to student