

## Notice of Appeal

This form is to be completed by a person who is lodging an appeal to the Appeals Subcommittee or College Director. This form should be used when seeking a review of an MIT decision e.g. Notice to report for unsatisfactory academic progress or a review of a complaint outcome.

This completed form and any supporting documentation must be submitted to the School at the address on page 3 **within ten (10) working days of the date of the letter notifying the student of the outcome** of their complaint.

Name:

Student Number:

Course Title:

Unit Title:

Study Period/Year:

Details of evidence supporting appeal (attach additional pages if required):

**Grounds of Appeal**

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**Supporting Evidence**

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**Outcome sought**

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**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Legal Guardian's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(Parent/Legal Guardian signature is required if the student/appellant is under the age of 18 years.)*