

# UNDER 18s STUDENT WELFARE & ACCOMMODATION

## WHO SHOULD COMPLETE THIS FORM?

You should use this form if you are planning for your child to study at MIT while they are still under the age of 18. Please complete this form carefully as the Department of Home Affairs must be satisfied that appropriate welfare arrangements are in place for under 18 students before a visa is granted. MIT in some instances will be required to issue a Confirmation of Appropriate Accommodation and Welfare (CAAW) letter. Please read the [MIT Student Welfare and Accommodation \(U18\) Policy](#) before completing this form.

### International students under 18 years of age must enter into one of the three care options listed below:

Please specify who will take up welfare arrangements while your child is studying in Australia (tick one option only):

**OPTION A**

Student is intending to reside with relative or a custodian, subject to approval by the Department of Home Affairs. MIT is not required to issue CAAW in this instance. **(Please complete Sections 1, 2, 3 and 6)**

OR

**OPTION B**

Student is intending to reside with a homestay arranged by AHN. MIT will issue the CAAW in this instance. **(Please complete Sections 1, 2, 4, and 6)**

OR

**OPTION C**

Student is intending to reside with a local individual (caregiver) nominated by the parents. This arrangement will need to be approved by MIT, and MIT will issue the CAAW in this instance if the living arrangement is approved. **(Please complete Sections 1, 2, 5 and 6)**

## DOCUMENTS CHECKLIST:

- Photocopy of both parents' ID, which includes a photo and signature such as a passport or driver's licence (all applicants)
- OPTION B ONLY – Email confirmation from AHN
- OPTION C ONLY – Photocopy of caregiver's ID, which includes a photo and signature, such as a passport or driver's licence
- OPTION C ONLY – Evidence that the caregiver is eligible to remain in Australia until the student visa expires or student turns 18
- OPTION C ONLY – Photocopy of current Working with Children Checks, issued within the last 12 months, of the caregiver and any other adult living in the same household who are likely to interact with the student.

Please scan and email the completed form (all 5 pages) along with the required documents to MIT Admissions:

[mit.admissions@murdochinstitute.wa.edu.au](mailto:mit.admissions@murdochinstitute.wa.edu.au)

Once MIT has received the completed documentation, a Confirmation of Enrolment (CoE) and, when necessary, a Confirmation of Appropriate Accommodation and Welfare (CAAW) may be issued.

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## SECTION 1: STUDENT'S DETAILS (to be completed by the student)

MIT Reference number	
Student's family name	Student's given name
Citizenship	Passport number (if available)
Date of birth (dd/mm/yy)	Please tick as appropriate <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unspecified
Phone number	Email address
Course name	Commencement date
<b>Student consent to disclose personal information:</b> I hereby grant permission to MIT to release information regarding my contact details, academic performance and results and attendance to my appointed welfare provider, to inform my relative/custodian of my progress, and to the Australian Government to ensure that I am meeting the requirements of my visa.	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature	Date

## SECTION 2: PARENTS OR LEGAL CUSTODIAN'S DETAILS (to be completed by parents or legal custodian)

Full name of parent or custodian 1		
Address of parent or custodian 1		Suburb
City	Postcode	Country
Phone number	Email address	
Full name of parent or custodian 2		
Address of parent or custodian 2		Suburb
City	Postcode	Country
Phone number	Email address	
<b>Parental consent to disclose personal information:</b> I/We hereby grant permission to MIT staff to check my/our child's visa restrictions on the Department of Home Affairs' Visa Entitlement Verification Online (VEVO) website.		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
I/We give consent for my/our child to have access to the internet in accordance with the requirements of the Broadcasting Services Act 1992.		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> I/We have read the <a href="#">MIT Student Welfare and Accommodation (U18) Policy</a> and agree to abide by this policy.		
Parent or Legal Custodian's signature	Relationship to student	Date
Parent or Legal Custodian's signature	Relationship to student	Date

# UNDER 18s STUDENT WELFARE & ACCOMMODATION

## SECTION 3: OPTION A (Only to be completed by parents who chose OPTION A)

Student is intending to reside with a relative (also known as a legal custodian or guardian) subject to approval by the Department of Home Affairs. MIT is not required to issue CAAW in this instance.

Guardian's family name		Guardian's given name	
Guardian's address			Suburb
State	Postcode	Country	
Phone number		Email address	
Relationship to student e.g. brother, grandmother, aunt			
<input type="checkbox"/> We agree it is the guardian's responsibility to inform MIT of any changes to the approved or existing welfare and accommodation arrangements.			
Parent or Legal Custodian's signature		Relationship to student	Date
Parent or Legal Custodian's signature		Relationship to student	Date
Guardian's signature			Date

## SECTION 4: OPTION B (Only to be completed by parents who chose OPTION B)

Student is intending to reside with a homestay arranged by AHN. [Australian Homestay Network \(AHN\)](https://homestaynetwork.org) is MIT's approved homestay provider for students under the age of 18. Please apply directly with AHN through its website: <https://homestaynetwork.org>. Once payment is made to AHN, they will send you an email confirmation. **You are required to send this email confirmation to MIT.**

<input type="checkbox"/> I/We have attached an email confirmation from AHN as evidence that accommodation for my/our child will be arranged by AHN.			
Parent or Legal Custodian's signature		Relationship to student	Date
Parent or Legal Custodian's signature		Relationship to student	Date

# UNDER 18s STUDENT WELFARE & ACCOMMODATION

## SECTION 5: OPTION C (Only to be completed by parents who chose OPTION C)

Student is intending to reside with a caregiver nominated by the parent(s). This arrangement will need to be approved by MIT.

**Please provide information about the caregiver who will be taking care of the student while studying in Australia.**

Caregiver's family name		Caregiver's given name	
Caregiver's address			Suburb
State	Postcode	Country	
Phone number		Email address	
<input type="checkbox"/> I/We give approval for my/our child to be in the care of the above named person while studying in Australia. <input type="checkbox"/> I/We agree it is the caregiver's responsibility to inform MIT of any changes to the approved or existing welfare and accommodation arrangements. <input type="checkbox"/> I/We have attached a photocopy of the caregiver's ID, which includes a photo and signature, such as a passport or driver's licence. (caregiver must be over 21 years old). <input type="checkbox"/> I/We have attached evidence that the caregiver is eligible to remain in Australia until the student visa expires or student turns 18 (ie passport or visa grant letter). <input type="checkbox"/> I/We have attached a photocopy of current Working with Children Checks, issued within the last 12 months, of the caregiver and any other adult living in the same household who are likely to interact with the student. <input type="checkbox"/> I/We confirm that the caregiver will allow MIT to visit the dwelling to ensure that MIT is satisfied with the accommodation arrangements. <input type="checkbox"/> I/We confirm that the caregiver has read the <a href="#">MIT Student Welfare and Accommodation (U18) Policy</a> and agrees to abide by this policy.			
Parent or Legal Custodian's signature		Relationship to student	Date
Parent or Legal Custodian's signature		Relationship to student	Date
Caregiver's signature		Date	

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## SECTION 6: DECLARATION

I/We understand and accept the following:

- The welfare and accommodation arrangements approved on this document are until the student turns 18 years of age and cannot be changed without prior consent from MIT.
- Any alteration to the arrangements will require a new approval process, which includes the new documentation to be signed by the parent/guardian.
- MIT will only consider the changes to the agreed Welfare and Accommodation Agreement for the following reasons:
  - Failure on the part of the caregiver or accommodation provider to deliver the appropriate services to the student. This will be determined by MIT.
  - A parent, legal custodian or Department of Home Affairs approved guardian who arrives in Perth on a guardianship visa in order to resume the student's care arrangements.
- MIT may insist on changes to the care or accommodation arrangements due to the following circumstances:
  - The caregiver or accommodation provider fails to provide the appropriate services stipulated to the student.
  - Any form of dishonest or inappropriate behaviour by the caregiver or the accommodation provider.
- MIT will withdraw a student's Confirmation of Appropriate Accommodation and Welfare (CAAW) if the student does not maintain the arrangements agreed upon in this form. Cancellation of the CAAW may result in the cancellation of the student visa.

Parent or Legal Custodian's signature	Relationship to student	Date
Parent or Legal Custodian's signature	Relationship to student	Date

### Murdoch Institute of Technology, Perth

Building 512, Murdoch University  
 South St, Murdoch, Western Australia 6150  
 Australia

**Telephone:** +61 8 9360 1700

**Email:** [mit.admissions@murdochinstitute.wa.edu.au](mailto:mit.admissions@murdochinstitute.wa.edu.au).